

# WELFORD PARISH COUNCIL

Meeting Held on Wednesday 8<sup>th</sup> May 2019 - 7pm in Wickham Village Hall

## Attendees:

D Hunt – Councillor  
M Ellard – Councillor

P Stanley – Councillor  
K Griffiths – Clerk

L Woodhead - Councillor  
J Cole – District Councillor

## 1 – Welcome, Apologies & Declared Interests

DH welcomed all.

First action:- elect Chairman, DH proposed by Lynn W, seconded by Paul S.

Second action:- elect Vice Chair, LW proposed by Martyne E, seconded by Paul S. Clerk distributed Acceptance Councillor Forms to all and received all back duly signed for forwarding to W Berks Council.

Third action:- Co-opt Sam Kynaston as Parish Councillor. Proposed by David H. Voted unanimous to agree.

No declared interests were proffered.

PC discussed Annual Meeting:- agreed to move to 22<sup>nd</sup> May, Police Superintendent Jim Weems to be invited as speaker on subject of Crime in the Parish District and surrounding areas. James C confirmed Jim W has been involved in anti-social behaviour issues in Hungerford and ensured an increase in police presence in the town. DH to arrange drinks; LW to arrange nibbles, DH has designed flyers and all will help distribute. Agreed KG to invite 3 District Councillors.

## 2 – Open Session – items not listed on the Agenda

### A - New noticeboards for Welford & Halfway.

KG noted replacement noticeboards needed for above, Welford NB falling apart and Halfway NB leaks. Lynn W suggested using Welford church NB, LW will ask Charles Puxley @ church if this would be agreeable. PC agreed to purchase new NB for Halfway but wait for LW to ascertain if can use Welford Church NB, if not KG to go ahead and purchase 2.

**\*\*LW to speak to Charles Puxley\*\***

### B – SSEN Grants

KG circulated form from SSEN for grants but pivots around electrical funding in adverse weather conditions. PC agreed no obvious item qualified for this funding.

### C – Zurich Insurance Policy Renewal

PC questioned if cover is sufficient. James Cole advised is standard policy. PC asked KG to get copy of the policy and circulate to all so that it can be verified cover is sufficient.

**\*\*KG to email Zurich, get copy of policy and circulate to all\*\***

## 3 - Minutes

March 2019 Minutes were agreed and signed off by DH.

## 4 - Speed Review Update

### A - B4000 Wickham

WBC intend to build a pedestrian refuge for pedestrians on the B4000 at Wickham so that the road can be crossed in 2 stages. WBC have advised KG they have got provisional design, safety audit has been completed and will consult with PC.

**\*\*KG to keep in touch with WBC\*\***

### B – VAS at Wickham, Easton & Weston/Members Bid update

KG confirmed we are awaiting members bid dated from A England for 2<sup>nd</sup> VAS at Wickham. Easton & Weston VAS – request has been made to AE if either could be obtained through a Members Bid, if not can the PC use some of Highways A106 pot.

**\*\*KG to keep in touch with WBC\*\***

### C - Gates West of Wickham – proposal for them to be moved.

Glyn Davies has confirmed this work will be done when they install pedestrian refuge (anticipated 1/4/19 – 31/3/20).

### D - Speed limit yellow back signs at Weston

These are signs travelling towards Newbury by Elton Lane. Request was made to WBC Highways for Yellow back signs to be swapped with other side – Highways have advised cost £200. KG has contacted AE and advised PC will cover cost. AE advises work must be done by authorised contractor. He will send quote to KG, PC to pay, then AE will arrange for work to be done. KG confirmed AE has advised estimates for costs soon to be supplied to PC.

**\*\*KG to contact AE to ensure work is done same time as 8A (move 30mph signs) & 11 (move White Entrance Gates)\*\***

## 5 - Mant Close Parking

KG advised AE has confirmed Sovereign Housing will not pay for new drop kerbs so residents can park off road. He advises cannot solve parking problems without assistance from Sovereign. AE asks PC to contact Sovereign to see if they are able/willing to make contribution towards construction of parking improvements in the area. PC suggested we need proposal and costing from AE then PC can write to Sovereign to ask them support for grass verges and drop kerbs and also ask for confirmation which properties in Mant Close belong to Sovereign. PC to then ask residents of those properties to also lobby Sovereign for action/help.

**\*\*KG to email AE on above\*\***





## **6 - Wickham School Parking**

Double yellow lines either side of the lane would be ideal resolution. Possible use Highways S106 money. KG has contacted Alex Drysdale (AD) to ask how we install double yellow lines, approx. timescales and cost. KG advised the PC that AD has advised double yellows not justified on the straight length of road outside school. Is more legal process than cost related and if there are objections during the legal process it is difficult to force double yellow restrictions through. Parents and often the school object in these situations. AD suggests PC to liaise with school and see if school & parents would support request for double yellow lines.

PC agreed KG will email the school to advise we are looking for their support for a car's length double yellow line adjacent to the path going up to the play area and also to ask them if they could help by also ensuring the school minibus is parked off the road. The PC also suggested WBC could re-do the white lines on the road outside the school as this too might help.

**\*\*KG to follow up with AD & the school to see if they can do agree/action the above\*\***

## **7 – Defibrillators**

### **A - Training**

KG advised still no reply from NHS regarding them conducting Defib training. KG proposed the PC consider using a 3<sup>rd</sup> party supplier but recognising there will then be a cost. Innes has offered to investigate alternative suppliers for the PC.

**\*\*Innes to notify KG if he finds an alternative supplier\*\***

### **B - Defib at Halfway**

KG still not had response from James at Halfway for siting defib there.

**\*\*KG and ME to investigate then they visit Halfway pub early June\*\***

### **C – Defib Guardianship**

KG advised we need 2 Guardians for each Defib, KG & ME for Weston and KG & PS for Wickham, to monitor the condition of each Defib. Do not need to know how to use Defib to do this. KG advised checks scheduled 12<sup>th</sup> May.

**\*\*KG scheduled Defib checks at Weston & Wickham with ME & PS respectively on 12<sup>th</sup> May \*\***

## **8 – Planning**

### **A – Elton Farm**

The request of the PC to WBC to move the 30mph signs had been rejected. Now planning has been agreed the PC felt it worth asking for this to be reviewed. KG contacted AE and GD to ask if decision not to move 30 mph signs in Weston could be reviewed. GD advises was reviewed in past so would not normally review for 5 years. If new development has been approved, speed issues would have been included in planning discussion. He'll discuss with Highways and revert back to KG. DH advises it has already been established this cannot be considered and is therefore not viable.

### **B – Elton Farm Lambing Shelter**

KG advises this is complete as it has been established planning was not necessary.

### **C – Weston Mill House**

Planning decision had not been received by the PC at the date of the meeting.

### **D – The Marsh, Weston**

KG confirmed the PC's response has been sent noting no objections.

## **9 – Financials**

Cheques raised for Scofell and KG Parish Clerk.

### **Update on Planned Spending as decided at Jan 2019 PC Meeting**

### **Highways S106 pot £21,318 (Highway & Road Safety/Public Transport Improvements only)**

New VAS at Easton c£4,500 – requested from AE

New VAS at Weston c£4,500 – requested from AE

Gates at Weston c£1,000 – this is now in progress

Double Yellow Lines at Wickham School – this has been requested

Elton Lane Junction – Council Engineers to survey (if not funded by Highways or Elton Farm 106 money when it comes in)

### **PC S106 pot is currently £10,019 (existing public open spaces only)**

Running Track at the MUGA behind Wickham School and or Gate/Access/Security at MUGA

Footpath signage improvements

### **Parish Current Account is currently £12,194**

Salt Bin repairs and refill – this is now in progress

New VAS at Five Bells, Wickham (if Members Bid is not successful) c£4,500 – Members Bid is in progress

Replace speed limit signs at Weston with yellow back signs c£200 – this is now in progress

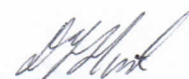
Defib at Halfway – this is now in progress

## **10 - Banking**

KG confirmed she had researched alternative banks and advises Metro Bank offer good service and open 7 days a week.

DH requested he tries again to get Lloyds Bank to resolve issues.

**\*\*DH to re-visit Lloyds Bank and get them to sort out cheque signatories and online banking\*\***





### 11 – White Entrance Gates at Weston

Parishioner asked about the possibility of having Village gates at Weston. WBC Highways advise cost to install 2 single white gates 1m wide = c£1,000, would be sited by speed limit sign. WBC Highways note there is limited space to put a pair of gates as verges are quite narrow at both ends of village. Councillors agreed this would be a good use of Highways S106 fund. KG has contacted AE to advise PC wish to proceed with these and pay from Highways S106 money. AE advises will create final design Spring 19, install and will fund from Highways S106 fund. KG confirmed AE has advised cost estimate should soon be supplied.

(\*\*KG to contact AE to ask if this could be done same time as 4C  
(swapping Speed Limit yellow back signs) & 8A (moving 30mph signs\*\*)

### 12 – Church Hill junction – tree planting

Paul Hendry has been contacted and advises he will investigate this and respond to KG in due course.  
KG advised still no reply from Paul Hendry.

**\*\*KG to try to phone Paul Hendry to get update\*\***

### 13 – Salt Bins

DH advised salt bins locations (Wickham x 6 – top and half way up Church Hill, Village Hall, 5 Bells, Mant Close Entrance + Mant Close Green; The Row at Welford x1; Easton Hill x1 = 8 in total). KG advised 1 on Grayling Lane, Weston = 9 salt bins.

**\*\*ME to check if there is a salt bin in Grayling Lane\*\***

DH advises Church Hill, Wickham (half way up hill) & Mant Close (on green) both have water in bin and all need refilling.  
KG confirmed she has not sourced new plastic scoops for salt bins.

**\*\*DH to empty water from bins and then advise same to KG, KG to locate handyman (Penny Post?) to refill Sept/Oct 19\*\***

### 14 – Any Other Business

#### A – Parish Right of Way Map

KG has contacted WBC to try to get further copies – Stuart Higgins has advised 6 further copies are on their way.

#### Issues with stile and electric fence across field in Weston – Lambourn Valley Way

ME advises stile is very narrow, overgrown and has wire on to potentially deter users. Electric fence is adjacent to stile post. ME suggested remove stile and replace with gate/similar + footpath signs. Possible use PC S106 money (Open Spaces)?  
KG confirmed Stuart Higgins has supplied the PC with a link to report any issues on public footpaths to WBC.

**\*\*DH/ME to investigate and advise PC; then KG to discuss with WBC\*\***

#### B – Lip Lane road surface/repair request.

DH advises resident on the Lane has asked if the PC can assist with repairing road surface. PC is unsure who owns Lane. KG advises AE has confirmed Lane is a BOAT (Byway Open to All Traffic). Elaine Cox in Countryside Team to advise.  
Elaine Cox from WBC has replied to advise Lip Lane is a Byway Open to All Traffic and WBC is responsible for its upkeep. Elaine has inspected recently and she considered the condition to be adequate for the public use which is made of it.

**\*\*It was agreed DH would refer this back to the residents\*\***

#### C – Dog Bins

LW requested 1 at Easton Hill (nr salt bin/half way up the hill). KG advises request for permission for bin, where to purchase and additional cost to add to bin emptying schedule has been made to Caroline Booth.  
KG advised the PC that WBC only have WPC as having 4 dog bins but we have 5.

**\*\*SK agreed to investigate the use of the dog bins in Wickham and ascertain if one can be relocated to Easton\*\***

#### D – Lambourn/Newbury Road Bus Stop

KG advised WBC have confirmed enhancements are planned on Wickham side of bottom road, Newbury towards Great Shefford for off road/hard standing bus stop 1/4/19 – 31/3/20.

**\*\*KG to keep in touch with WBC\*\***

#### E – Wickham Village Hall rental charges.

Recent hirer of hall approached PC as village hall rental prices have increased by 40% and there were additional charges for next day clearing up. Councillors advise Hall is owned by Mr & Mrs Puxley of Welford Park and expressed concern these charges could impact future users of the Hall. Councillors requested KG contact Welford Estate and confirm they're owners. Welford Estate have advised land is owned by Welford Estate and they would be delighted to see building re-vitalised. James Cole advised PC cannot support/donate to the Village Hall without details of the accounts. Still some uncertainty who owns the Village Hall. Innes offered to investigate further.

**\*\*KG to email Christine Breadmore and invite to annual Parish Meeting to share their thoughts and plans for the Village Hall and Innes to investigate ownership of the Village Hall\*\***

#### F – KG advised Internal Audit is currently planned for 25<sup>th</sup> May 2019.

#### G – Annual Inspection of MUGA

Report has been received. DH advised some issues need addressing. To be added for discussion at next PC meeting in July.

#### H – LW advised all the library van visits the school once a month 10.30 – 11.15am and all are welcome to pop in.

#### I – DH asked for update on website revamp, KG confirmed once Internal Audit complete is next project.

**Next meetings are Wednesday 17<sup>th</sup> July, 11<sup>th</sup> Sept 2019 and 13<sup>th</sup> Nov 2019**

*[Handwritten signature]*  
17/7/19