

**Minutes of the Ordinary Meeting of the Council held on Wednesday 6th September 2023
at 7pm in Wickham Village Hall**

Present: Sam Kynaston (Chair) David Hunt (Vice Chair), Martyne Ellard, Paul Stanley and Henry Burgoyne-Probyn.

In attendance Angela Boyce (Parish Clerk) and three members of the public
The Clerk arrived 10 minutes late to the meeting.

1. **To receive apologies for absence** Sam Bell and The District Councillors.
2. **To receive any Declarations of Interest.** There were none.
3. **To confirm and sign the minutes of the ordinary meeting held on 5th July 2023**
RESOLVED the minutes of the meeting held on 5th July 2023 were signed as a true and accurate record.
4. **Matters Arising from the Minutes of the Meeting held on 5th July 2023**
 - 4.1 **Councillor Training update** The Clerk is still looking into this and will update the PC when she has any news.
 - 4.2 **Path at Elton (Welford 16) update** The Clerk forwarded the PC's objection to West Berkshire Council.
 - 4.4 **Traffic calming at Elton update** The Clerk received a response from West Berkshire Council to confirm they are unable to help with any signs, it is the responsibility of the residents.
 - 4.6 **Wickham bench update** The Clerk will look at benches and will come back to the PC.
5. **OPEN FORUM.**

The meeting was suspended whilst a parishioner informed the Parish Council of his reasons for wanting the footpath rerouted at Elton. The meeting was reinstated.
6. **Reports**
 - 6.1 **District Councillor's Report** There was no District Councillor report.
 - 6.2 **Chair's Report** The Chair reported that the new path beside the B4000 is becoming overgrown. He also mentioned that the owner of the field at Wickham House will be locking the gate due to people leaving it open and his sheep escaping, there is a kissing gate which can be used as access.
 - 6.3 **Clerk's Report** There was no report from the Clerk.
7. **Correspondence** There was no Correspondence.
8. **Planning Applications**
 - 8.1 **Applications**
 - 23/01250/FUL Halfway Cottage Conversion of existing garage to a residential annexe
There were no objections.
 - 23/01529/FUL Moselwood Newbury Road Wickham Proposed annexe. There were no objections.
 - 8.2 **Consultation on Validation Checklists and National / Local Submission Requirements for Planning Applications** The Clerk circulated a document from West

Welford • Hoe Benham • Easton

 Weston • Wickham • Halfway

Berkshire Council. It was agreed that if anyone has any comments to get them in by the next meeting.

9. Finance The following payments and receipts were approved.

9.1 Payments

21/08/2023	MISS GROUP LIMITED Email and Web Forwarding Service	11.99
21/08/2023	ANGELA BOYCE replacement Defibrillator pads	143.88
21/08/2023	ANGELA BOYCE ICO (Data Protection) fee	40
14/08/2023	D K GARDENING SERV INVOICE 31/07/23	160
31/07/2023	Angela Boyce Wages July	445.82
10/07/2023	WBC Maintenance charges April - June	292.58
10/07/2023	WBC Maintenance charges July – August	234.06
10/07/2023	Kennet Business Services Internal Audit fee	50
10/07/2023	HALC subscription	120.69
10/07/2023	D J HUNT Refreshments for the Parish Assembly	19.98

9.2 Receipts

09/08/2023	INTEREST (GROSS)	1.76
10/07/2023	INTEREST (GROSS)	1.61

9.3 Bank signatory The Clerk requested for another Councillor to be added to the approved list of signatories for the bank account. The Clerk will ask Cllr Bell if he is with Lloyds as this will make the process easier. The Chair agreed he will be a signatory if Cllr Bell is not with Lloyds.

10. Dog Waste Maintenance Agreement There was a discussion on whether the dog waste bin emptying contract should be moved to another contractor. The Clerk obtained a quote from a contractor and circulated it to the PC, however, the PC did not want to take up the contract at this time due to previous history. The Clerk will continue to monitor the situation.

11. Clerks Appraisal The Clerks appraisal was approved.

12. Parish Plan Update Cllr Ellard circulated an email regarding an article she saw regarding climate change. The Clerk will contact Ramsbury PC regarding their policy and see if they can come and discuss it with us in the near future. In the meantime, the Councillors will send through suggestions to the clerk so a table of contents can be put together.

Close of meeting

There being no further business, the Vice Chair declared the meeting closed at 7:56pm

The next Parish Council meeting will be held on Wednesday 1st November at 7:00pm in Wickham Village Hall.