



## Annual Meeting of the Parish Council

I hereby give you notice that the next meeting of Welford Parish Council is to be held on:

**Wednesday 17<sup>th</sup> May 2023 at 7:00pm** in Wickham Village Hall.

All members of the Council are hereby summoned to attend the Annual Parish Council meeting.

### AGENDA

- 1. To elect the Chairperson of Welford Parish Council**
- 2. To elect the Vice Chairperson of Welford Parish Council**
- 3. To complete the Acceptance of Office forms for both the Chairperson and Vice Chairperson**
- 4. To receive apologies for absence**
- 5. To agree absent Councillors can sign their acceptance of office before the next meeting**
- 6. To receive any Declarations of Interest**

Members are reminded they should declare any known interests in any matter to be considered.

- 7. To confirm and sign the minutes of the meeting held on 1<sup>st</sup> March 2023**
- 8. Matters Arising from the Minutes of the Meeting held on 1st March 2023**
- 9. Open Forum**

To receive any questions, comments, or representations from the public. The meeting will be suspended for a maximum of 15 minutes. Each member of the public is limited to 5 minutes. No decisions can be made by the Council during public question time. After this period, the meeting will be resumed.

#### **10. Reports**

Chairs' Report  
Clerks' Report  
Councillors' Report

- 11. Risk Assessment update** to review and agree the Risk Assessment
- 12. To discuss and approve the sub committees**
- 13. To approve the appointment and contract of the new internal auditor.**
- 14. To discuss and approve Councillor training**
- 15. Finance Payments and receipts**

#### **15.1 Payment and receipts Business Current Account**

02/05/2023	WBC Dog waste and bin collections	409.8
02/05/2023	ROSPA PLAY SAFETY Inspection	90

Welford • Hoe Benham • Easton  


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*Welford Parish Council*  


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Weston • Wickham • Halfway

02/05/2023	ANGELA BOYCE WAGES APRIL	431.36
28/03/2023	ANGELA BOYCE WAGES MARCH	456.53
28/02/2023	WICKHAM VILLAGE HALL	50
28/02/2023	ANGELA BOYCE WAGES FEBRUARY	452.87

02/05/2023	WEST BERKS COUNCIL Precept, 1 <sup>st</sup> Instalment	5599
07/03/2023	WEST BERKS COUNCIL	221.55

**15.2**

**Payments and receipts Business Savings Account**

09/05/2023	INTEREST (GROSS)	1.35
11/04/2023	INTEREST (GROSS)	1.5
09/03/2023	INTEREST (GROSS)	1.11
09/02/2023	INTEREST (GROSS)	1.62

- 16. Path at Elton (Welford 16)**
- 17. Interference with a public right of way**
- 18. Traffic calming at Elton**
- 19. Damaged stile at Weston/Welford**
- 20. To discuss the Clerks appraisal**
- 21. MUGA Safety Inspection**
- 22. Wickham bench update**
- 23. Annual Assembly update**
- 24. To agree meeting dates for the year ahead**

Clerk to the Council Angela Boyce. Dated 12<sup>th</sup> May 2023

