

**Welford Parish Council Meeting held at Wickham Village Hall
Wednesday 7th July 2021 at 7pm**

Present: David Hunt Chair, (DH) Councillors - Martyne Ellard,(ME) Henry Burgoyne Probyn, (HBP) Sam Kynaston, (SK) Paul Stanley (PS)
District Councillors; Dennis Benneworth, (DB) James Cole (JC)
5 members of the public
Parish Clerk Sonia Coyle

Meeting started at 19:02

1. Apologies for Absence

CR apologies sent via email – Clerk advised the PC that Lynn Woodhead had resigned. DH thanked LW for 14 years of service. Clerk to inform WBC.

2. Declarations of Interest

None

3. Review of Minutes

DH proposed that the minutes for the annual meeting held on the 5th May were APPROVED and the Councillors AGREED.

4. Questions/comments from members of the public (MOP)

3 MOP made the pc aware of their concerns over the common. JC read a report on behalf of a number of residents in opposition to the Council's works carried out so far. The MOP stated that these were comments not complaints. (Hard copies of all the comments were given to the clerk).

DH said that the PC will look into everything brought up and come back to the residents. The council understands that this is an emotive issue and would like to work co-operatively with the parish.

5. Marsh Common

ME gave an outline of the reasoning behind the decisions made in relation to the works at Marsh Common. A copy of this is to be included in the response from the PC to the MOP.

Clerk presented a proposal from SSE to work on the trees in close proximity to the power lines on Marsh Common. SSE have an obligation to ensure that trees and vegetation around their lines are kept at a safe distance. Councillors AGREED for the work to go ahead. JC suggested that a representative be on the Common when SSE come out. Clerk to inform PC once date of work has been confirmed.

Tactical Facilities have quoted £50 to maintain the Common on a quarterly basis. The PC proposed that the work be carried out during the growing period only as there will be no requirement during the winter. It was AGREED that the work would be carried out 3 times a year.

Welford Parish Council Clerk – Sonia Coyle

Email welfordparish@yahoo.com

Tel 07810 443122

Signed

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Date

6. Finance & Compliance

Payments since last meeting

Supplier	Description	Amount
S Coyle Expenses	Postage, postcrete & post for dog bin, website 2 year bundle	£ 171.37
Playsafety	Rospa report	£ 82.20
D Weller	Internal Audit	£ 50.00
GMG	Maintain MUGA April	£ 50.00
Clerk	Expenses - defib pads x 2	£ 82.08
Clerk	May salary & mileage	£ 218.02
Zurich	Insurance	£ 484.31

Payments to be made before next meeting

Supplier	Description	Amount
BALC	Subscription	£ 123.02
GMG	Grass cut May, Jul, Aug (there will be no June invoice)	£ 150.00
Geosight	Site Survey	£ 1,408.80
Autela	Payroll process (Apr-June)	£ 50.40
Tactical	Benches, bridge & sign install & vegetation clearance	£ 1,407.80
S Coyle	June salary - incl extra hrs in May & mileage	£ 341.99
HMRC	PAYE Q2	£ 126.00
Hall	Hall hire for meeting	£ 20.00
S Coyle	Jul & Aug salary	£ 516.10

Total funds £17,047.86 made up of;
S106 money (to be used by 25/2/25) £4,321.20
Current account £12,726.66

Clerk asked if anyone was aware who had cut the grass at the MUGA. When GMG went to cut the grass in June it had already been done. On this occasion they will not charge the PC for lost hours. Following the recent audit the clerk will be carrying out a review of the Financial Regs with SK and this will be presented at the September meeting. A review of the risk assessments will be carried out by the clerk and ME and will be presented at the November meeting. Clerk proposed that the pc move to online banking and councillors agreed. Clerk informed the PC of £500k available for Community Group Bids.

7. Receive Reports

Chairman's Report

Councillors have reviewed the phonebox and it was confirmed that there is a definite requirement to get a professional to not only treat the box but to also paint it. Following the refurbishment of the phonebox in Stockcross DH to make enquiries as to who did theirs and obtain a quote.

Clerk's Report

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Clerk confirmed that the dog bin in Easton has now been installed (thank you to PS & HBP) and WBC have been informed of its location.

The noticeboard in Weston is disintegrating, clerk to bring quotes to the next meeting.

Clerk has proposed a discussion at the September meeting regarding celebrations for the Queen's Platinum Jubilee Celebrations in 2022.

Clerk to print off labels to go on the grit bins as per the Winter Plan received from WBC – also check levels of grit in bins, scoops and audit the total amount of grit the pc has to check if there is a need to purchase anymore at the next meeting.

Clerk met with Elaine Cox, Senior Rights of Way Officer WBC on Monday and together carried out a walk along footpath Welford 16/2 following a report earlier in the year that the stretch from Elton to Marsh cottages was very slippery and wet. At the time of visiting the undergrowth had recently been cut back but there were still areas which were quite damp. Due to the current building work going on at Elton it appears that one footpath sign is missing, clerk & EC will check route is correct. There will be an update at the next meeting.

District Councillor's

DB said that council should consider if there is anything they would like to think about requesting funding for next time community funding is available. 5 members bids put in for in the ward recently were all successful – these included railing for footpaths and planting on A4. DB then left the meeting.

8. Elton Lane – Highway Record

Clerk has received written confirmation from S Higgins that the residents affected have already been notified by WBC – at the moment this is an informal consultation, if formalised residents will be given an opportunity to object.

9. Defib Guardians

Clerk requested 2 guardians for the defibs in the parish. HBP volunteered for Weston & PS agreed to continue his role as guardian of Wickham's defib.

10. Planning Matters

21/01439/HOUSE – Halfway House

Part two-storey, part single-storey rear extension and alterations to provide additional living accommodation – no objections.

21/00791/COND2 – The Long Barn, Welford

For information; As a result of the original application there were 7 trees to be removed to accommodate the education building and expansion of the car park. The Council's tree officer has previously suggested that a minimum 1-1 replacement should be carried out for the trees. The proposed landscaping does not meet this recommendation. WBC REFUSES.

11. Playground Inspection

Bench side goal side panel diagonal plank is cracked.

Cap missing on the tunnel.

Clerk to request replacements from Playsafety.

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[Post meeting note: if a member of the PC would like to accompany the inspector next time there is a charge of £42 plus VAT]

12. Exclusion of Press & Public

Resolved: That by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following items of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960

To resolve a complaint made regarding the land at Marsh Common.

Note: At the conclusion of the Part II discussions the Parish Council meeting finished.

Meeting ended 21:16

Next meeting; 15th September 2021

DRAFT

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Email welfordparish@yahoo.com

Tel 07810 443122

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Date