

Welford • Hoe Benham • Easton

Welford Parish Council

Weston • Wickham • Halfway

Thursday 24th February 2022

To: Councillors Henry Burgoyne-Probyn, Martyne Ellard, David Hunt (Chairman), Sam Kynaston and Paul Stanley.

Dear Councillors,

You are hereby summoned to attend a meeting of **Welford Parish Council**, to be held on **Wednesday 2nd March 2022** at 7pm in Wickham Village Hall for the purpose of transacting the following business.

Yours sincerely,



Miss J. Currie, Locum Parish Clerk

AGENDA

1. **Questions/comments from members of the public**
Please advise the Clerk in advance of the meeting if you wish to speak.
2. **To receive apologies for absence**
3. **To receive declarations of interest by Councillors**
4. **To confirm and sign the minutes of the meeting held on 5th January 2022** (enclosed)
5. **Councillor Vacancy** To note the Council can fill the vacancy by co-option.
6. **Receive Reports**
 - 6.1 District Councillors' Reports
 - 6.2 Councillors' Reports
 - 6.3 Clerk's Report
7. **Planning Matters** (enclosed)
8. **WBC's Community Emergency Plan**
To consider whether to create a community emergency plan (enclosed)
9. **Marsh Common**
 - 9.1 Updates on new hedging and bat boxes
 - 9.2 To consider the proposed pathway routes and second bench location (to follow)
 - 9.3 To consider installing a boarded walkway (to follow)
10. **Wickham Recreation Ground**
Request from Welford & Wickham Primary to take on additional responsibility & financial support.

11. 2022 Annual Parish Assembly – Wednesday 25th May 2022

12. Finance

- 12.1 To consider making a grant to Welford and Wickham PCC for Welford churchyard
- 12.2 To consider making repairs to or replacing the Wickham bench (enclosed)
- 12.3 To agree the Q3 bank reconciliation (enclosed)
- 12.4 Receipts & payment report (enclosed)
- 12.5 Budget report (enclosed)
- 12.6 To approve the asset register (enclosed)
- 12.7 To consider transferring funds from the main account to the reserve account
- 12.8 To consider creating an ear marked reserve (EMR) for election expenses

13. Employment

- 13.1 To consider the new contract for the Clerk (enclosed)
- 13.2 To appoint Miss J. Currie as Clerk and Responsible Financial Officer

The press and public are welcome to attend all or part of the meeting.