

Welford • Hoe Benham • Easton

Welford Parish Council

Weston • Wickham • Halfway

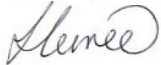
Wednesday 29th December 2021

To: Councillors Henry Burgoyne-Probyn, Martyne Ellard, David Hunt (Chairman), Sam Kynaston and Paul Stanley.

Dear Councillor,

You are hereby summoned to attend a meeting of **Welford Parish Council**, to be held on **Wednesday 5th January 2022** at 7pm in Wickham Village Hall for the purpose of transacting the following business.

Yours sincerely,



Miss J. Currie, Locum Parish Clerk

AGENDA

1. **Questions/comments from members of the public**
Please advise the Clerk in advance of the meeting if you wish to speak.
2. **To receive apologies for absence**
3. **To receive declarations of interest by Councillors**
4. **To confirm and sign the minutes of the meeting held on 3rd November 2021** (enclosed)
5. **Councillor Vacancy** To note the Council can fill the vacancy by co-option.
6. **Receive Reports**
 - 6.1 District Councillors' Reports
 - 6.2 Councillors' Reports
 - 6.3 Clerk's Report
7. **Planning Matters** (enclosed)
8. **2022 Annual Parish Assembly**
9. **To adopt new Parish Council Standing Orders** (enclosed)
10. **To adopt a new Code of Conduct** (enclosed)
11. **Employment**
 - 11.1 To consider the conditions for recruiting a new Clerk (enclosed)
 - 11.2 To consider the job description and personal specification for a new Clerk (enclosed)
 - 11.3 To consider the recruitment process for a new Clerk (draft recruitment pack enclosed)

- 12. Finance**
 - 12.1 To consider making grants to Welford Cricket Club, CAB and Air Ambulance
 - 12.2 To consider purchasing new noticeboards for Weston and Welford (enclosed)
 - 12.3 Receipts & payment report (enclosed)
 - 12.4 Budget report (enclosed)
 - 12.5 To appoint the internal auditor for 2021-22
 - 12.6 To agree the draft budget for 2022-23 (enclosed)
 - 12.7 To agree the precept for 2022-23

- 13. Marsh Common**
 - 13.1 To consider the letter received from a neighbouring property dated 2nd Nov. 2021
 - 13.2 To consider planting a hedge near the south boundary

- 14. Highways & Public Rights of Way**
 - 14.1 To appoint a Councillor to be responsible for speed devices
 - 14.2 To receive an update on the proposed Welford B4000 footway

- 15. To appoint a Councillor to the District Library service review (enclosed)**

- 16. To consider providing a defibrillator training session (enclosed)**

The press and public are welcome to attend all or part of the meeting.