

Welford • Hoe Benham • Easton

Welford Parish Council

Weston • Wickham • Halfway

Minutes of the Meeting of the Council held on Wednesday 11th May 2022 at 7pm in Wickham Village Hall

Present: Cllrs Martyne Ellard (ME), David Hunt (DH, Chairperson), Paul Stanley (PS, Vice Chairperson), Henry Burgoyne-Probyn (HBP), and Sam Kynaston (SK).

In attendance: Angela Boyce (Parish Clerk), District Cllr James Cole and District Cllr Dennis Benneyworth.

1. Apologies for Absence

Apologies for absence were received from District Cllr Claire Rowles.

2. Declarations of Interest from Councillors

No declarations of interests were received.

3. Election of Chairperson and Vice Chairperson

Elected Chairperson - Cllr Ellard was proposed by Cllr Burgoyne-Probyn, seconded by Cllr Hunt.
Elected Vice Chairperson Cllr Hunt was proposed by Cllr Ellard, seconded by Cllr Stanley.

4. Minutes of the ordinary meeting held on 2nd March 2022

RESOLVED that the minutes of the meeting held on 2nd March 2022 were signed as a true and accurate record.

5. Open Forum

There were no members of the public in attendance.

6. Councillor Vacancy

Members noted that the Council had one vacancy which could be filled by co-option. The Clerk agreed to introduce herself on the parish social media groups and advertise the current Councillor vacancy. It was discussed that a new advert would be put onto the notice boards.

7. Reports

District Councillors' Reports—

Cllr Cole confirmed the Annual meeting of the District Council was held on 10th May and a new Chair and Vice chair were elected.

Cllr Cole to investigate the provision of a path along the B4000.

Councillors' Reports -

Cllr Burgoyne-Probyn to look into financial help and funding available for Marsh Common.

Cllr Ellard to obtain a quotation for railway sleepers instead of boarding for the boarded walkway on Marsh Common

Cllr Ellard confirmed that the final two bat boxes and the bird boxes will be installed on the Common shortly.

Cllr Hunt confirmed that the changing of the phonebox into a book exchange has been a great success.

Clerk's Report–

The previous clerk had left a handover list –clerk to look into this.

Clerk to check if VAT and payroll submissions were up to date.

Clerk to look into obtaining ICO membership for data protection.

Clerk to contact Christine Breadmore regarding policies of the village hall which have been requested by WBC.

Clerk received an email from Charles Puxley – Council agreed to give a donation towards the upkeep of Welford church yard.

8. Planning Matters–

None submitted for the PC's consideration.

9. Parish Plan –

To be rewritten with a focus on environmental issues.

10. Byelaws for public spaces–

The introduction of Parish byelaws to be considered; following concerns of vandalism and theft to signs on the Common and misuse of dog waste bin at Easton.

11. Wickham Bench–

Cllr Burgoyne-Probyn to look into Greenham Trust Funding and has requested information from the Clerk.

Cllr Benneyworth advised that we may qualify for a parish plan grant, he will forward the information to the clerk.

Cllr Stanley to request a refreshed quotation for the bench.

12. Annual Parish Assembly Wednesday 25th May 2022

James Shipman from the Berkshire & Buckingham Bat Society has agreed to be guest speaker,

Cllr Stanley to speak to The Five Bells to provide refreshments and look into hiring some glasses.

Cllr Hunt to provide wine and orange juice.

13. Re-Appoint Mr David Weller, Internal Auditor to Welford Parish Council

The Council agreed to re-appoint Mr David Weller.

8:57pm Cllr James Cole left the meeting.

14. Finance

14.1) Receipts & payment report –To be reviewed at next meeting

14.2) The transferring of funds from the main account to the reserve account– To be discussed at a future meeting.

14.3) Creating an ear marked reserve (EMR) for election expenses, agreed in principle for next years budget – To be discussed at a future meeting.

14.4) Internet Banking – The Clerk has taken all relevant paperwork to the bank but is still waiting to be added to the internet banking.

14.5) Approval for ILCA training for Clerk – Agreed

Meeting dates for year ahead

6th July 2022
14h September 2022
2nd November 2022
4th January 2023
1st March 2023
3rd May 2023

Close of meeting

There being no further business the Chairperson declared the meeting closed at 9:05pm.

Signed _____ Date _____