

Welford • Hoe Benham • Easton

Welford Parish Council

Weston • Wickham • Halfway

Minutes of the Meeting of the Council held on Wednesday 6th July 2022 at 7pm in Wickham Village Hall

Present: Cllr Martyne Ellard (ME, Chair), David Hunt (DH, Vice Chair), Paul Stanley (PS), Henry Burgoyne-Probyn (HBP) and Sam Bell (SB).

In attendance Angela Boyce (Parish Clerk) District Cllr James Cole, 1 member of the public.

1. Apologies for Absence

Apologies for absence were received from Cllr Sam Kynaston (SK)

2. Declarations of Interest from Councillors

No declarations of interests were received.

3. To confirm and sign the minutes of the ordinary meeting held on 11th May and the extraordinary meetings held on 1st June 2022

RESOLVED the minutes of the meeting held on 11th May 2022 and extraordinary meeting held on 1st June 2022 were signed as a true and accurate record.

4. OPEN FORUM.

Brenda Hooper the Chair of Governors from Welford and Wickham C.E. Primary School asked if Welford Parish Council could offer financial help with the grounds maintenance of the playing field. The council agreed to add this as an agenda item at the next meeting on 14th September, pending further information from Brenda.

5. Vote and co-option of new Councillor

All Councillors present at the meeting agreed the co-option of Simon (Sam) Bell on to the PC. Acceptance of Office and Declaration of Interests forms were completed and signed, Clerk to send a copy to WBC.

6. Reports

District Councillors' Report James Cole will be sending out the monthly report over the next week. It was noted that a new group, Draughtbusters, is being created to help tackle draughts and poor insulation in the homes of the district's elderly and vulnerable residents. WBC are looking for volunteers. Information will be put on the website and noticeboards.

Councillors' Reports Nothing to report

Clerk's Report Clerk has registered with the ICO for data protection, a cheque was signed for the payment of £40.00. It was noted that the grass cutting contract for the MUGA is due to expire in September, Clerk to obtain a further 2 quotations from other companies as well as the current one. Clerk will speak to Dennis at WBC with regards to funding for the bench.

7. Planning Matters None

8. Parish Plan It was agreed the Parish Plan is in need of updating or possibly looking into a neighbourhood plan Clerk to contact BALC and Bryan Lyttle at WBC for advice.

9. Finance

9.1 Receipts & payment report signed off by the Chair.

Payments since Clerks appointment

28-Feb-22	GMG	MUGA - February 2022	50.00
08-Mar-22	Wickham Village Hall	Hall Hire	20.00
20-Mar-22	Newbury News	Clerk Vacancy	54.00
29-Mar-22	Penny Post	Clerk Vacancy	55.00
29-Mar-22	West Berkshire Council	Annual Recharge for grounds maintenance	172.33
31-Mar-22	GMG	MUGA - March 2022	50.00
06-Apr-22	Wickham Village Hall	Hall Hire	20.00
09-Apr-22	Zurich Insurance	Annual Insurance	490.85
19-Apr-22	Playsafety Limited	Annual inspection - Play area	84.00
28-Apr-22	Angela Boyce	Clerks Salary	227.97
28-Apr-22	HMRC	PAYE 28-04-22	51.40
30-Apr-22	GMG	MUGA - April 2022	50.00
01-May-22	David Hunt	Wine for Annual Assembly & postage fee	28.30
04-May-22	Hampshire BALC	Membership fee	123.04
11-May-22	Wickham Village Hall	Hall Hire	20.00
26-May-22	Five Bells Wickham	Buffet for Annual Assembly	50.00
28-May-22	Angela Boyce	Clerks Salary	435.73
28-May-22	Angela Boyce	Expenses & home allowance April & May	72.48
28-May-22	HMRC	PAYE 28-05-22	95.60
31-May-22	GMG	MUGA - May 2022	50.00
01-Jun-22	Wickham Village Hall	Hall Hire	20.00
28-Jun-22	Angela Boyce	Clerk Salary, Expenses & Home Allowance	317.81
28-Jun-22	HMRC	PAYE 28-06-22	66.60

Payments to be made before next meeting

07-Jul-22	DK Gardening Services	Strimming of the Common at Weston	100.00
30-Jun-22	GMG	MUGA - June 22	50.00
14-Jul-22	Welford Church	Donation for Welford Church yard	600.00

9.2 The transferring of funds from the main account to the reserve account No longer required

9.3 Creating an ear marked reserve (EMR) for election expenses, agreed in principle for next years budget No longer required

9.4 Internet Banking update Clerk now has access to the bank account and is waiting for a card reader and pin.

Close of meeting

There being no further business the Chair declared the meeting closed at 8:21pm.

The next meeting will be held at 7pm on 14th September at Wickham Village Hall.

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Signed
Dated